

**REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE**  
**Litchfield Board of Education**  
**Thursday, May 10, 2012, Central Office Conference Room, 6:30 p.m.**

Meeting called to order at 6:26 p.m.

Members Present: Ms. Fabbri (chair), Mr. Waugh and Mr. Falcetti.

Also present: Dr. Wheeler, Mr. Simone, Mr. Zaremski, Mr. Shuhi, Ms. Della Volpe and Ms. Murphy

**Approval of Minutes of Regular Meeting of April 12, 2012**

MOTION made by Mr. Falcetti and seconded by Mr. Waugh: to approve the minutes of the regular meeting of April 12, 2012.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – none

**Public Comment** –

- Mrs. Fabbri: Anatomy and Physiology should be designated as an honors course.

**Old Business** – none

**New Business** –

- a. New Balanced Assessment – supporting high quality learning and a balanced approach, Connecticut is in Smarter Balance Consortium, assessments based on CCSS.  
Purpose – all students leave high school ready for college and career.  
Principles of Assessment – standard based, evaluate 21<sup>st</sup> century skills, teachers develop and score assessments, to continuously improve teaching and learning, need information from multiple measures, balance does not mean equal.  
Types of Assessment – (1) summative – assessment of learning; (2) formative tests and process – for learning; and (3) interim or benchmark assessment – SBAC is now being developed. Uses application of knowledge and skills, professional development for teachers will be provided; tests adjust questions to the individual student, 12 week testing window, test for grades 3 to 8 and grade 11.
- b. L.I.S./L.H.S. Benchmarks –  
L.I.S. – Grades 4, 5, and 6: Language Arts and Math have benchmarks, DRA2 is used to evaluate, have a core spelling work list, Reading Comprehension assessments are three times a year, D.R.P. test is also given, and writing prompts are given three times a year.  
Math – Grade 4 and 5 periodic assessments from Math program being used, Grade 6 has unit tests.  
L.H.S. – benchmarks every four weeks, use summative assessments.

**Curriculum Steering Committee Update** – none

**Personnel**

- a. Now posting for elementary classroom positions and a health position.
- b. Director of Business Operations – May 18<sup>th</sup> closing date; possibility of an interim position; developed an interviewing committee.

**Future Agenda Items –**

- a. World Languages
- b. Supplemental Skills

MOTION made by Mr. Waugh and seconded by Mr. Falcetti: to adjourn the meeting at 8:08 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted,  
Donald R. Falcetti